

How to Apply:

The Community Foundation has introduced a new online database for applications and monitoring. All funding applications and monitoring reports will now be managed through our Fundseeker Portal.

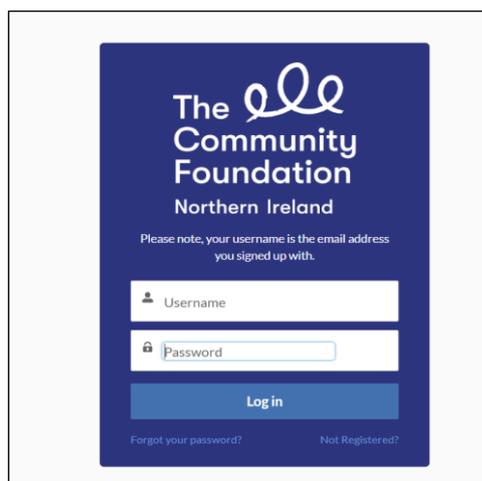
Through this portal, you can:

- Submit and track applications
- Complete monitoring reports – this section is currently in development
- Access a record of your organisation’s previous submissions

Ready to apply to a Fund:

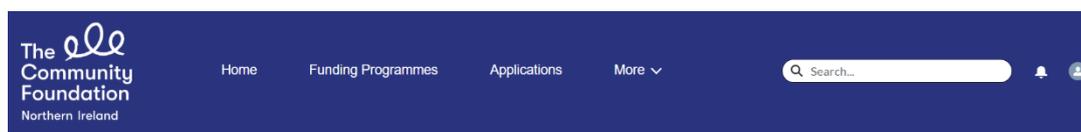
Visit our website: <https://communityfoundationni.org/achieving-impact/available-grants/>

- Select the fund you would like to apply to
- Click the **‘Apply Now’** button at the bottom of the fund page. The screen below will appear



- Click **‘Not Registered’** to create your account
- You will receive an email with a link to set your password
- Once registered, you will be logged into the portal and can begin your application
- From the portal homepage, click on **‘Funding Programme’**

A list of funds open for application will appear as below

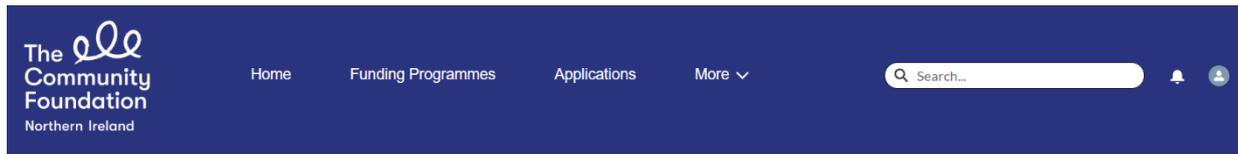


If there are any Funding Programmes that are open for application they will appear below.

OPEN FUNDING PROGRAMMES

Programme or Round Name	Status	Start Date	End Date
Carn Hill Community Benefit Fund 2025	Open	23/09/2025	23/10/2025
Cloonty Community Benefit Fund 2025	Open	23/09/2025	23/10/2025

Select your chosen funding programme and click **'Apply Here'** beside 'Programme Details'



	Programme or Round Name Carn Hill Community Benefit Fund 2025	+ Follow
Status Open	Start Date 23/09/2025	End Date 23/10/2025

To start a new application or resume an existing one, please select the Apply Here tab below.

[Programme Details](#) [Apply Here](#)

▼ Description

Programme or Round Name
Carn Hill Community Benefit Fund 2025

The application is divided into sections, making it easier to complete in stages. Use the menu on the right-hand side to move through the sections

Preliminary Information

Enter your organisation's details (address, contacts, management committee, etc.). Once saved, you will only need to update these if changes occur in the future.

Preliminary Information

Please ensure you have entered the following preliminary information before starting your application.

Check Contact Details

Status: Optional, please check and update if required

Check and update the contact details we hold for you and your organisation.

[Check Details](#)

Optionally add backup details for yourself.

(Less than 5 minutes.)

About Your Group or Organisation

Status: Completed, last checked and confirmed 20/11/2024

Please provide details about what you do and what type of group or organisation you are.

[Add or Update Information](#)

If you've previously provided this information you can also update it here.

Please also provide current bank account details.

(Between 5 and 30 minutes depending on the size and complexity of your group or organisation.)

About Your Project

This section can be saved and completed later. Questions may vary by fund, so please read carefully. Only mark as complete when you are satisfied with your answers, **you cannot edit afterwards.**

Please enter a project name if you have one ?

Project/Funding Start Date

Project/Funding End Date ?

Is this new work? ?

Please tell us what you plan to do, highlighting how the funding requested will enable you to do this.

Please explain how you have identified the need of this project, highlighting any consultation / research / engagement with target beneficiaries.

Please explain to us how your project meets this fund's criteria and priorities.

Please tell us about the impact and benefits your project will have, and how you will measure this impact and judge its success.

Please tell us about your previous project management experience, highlighting how this will help you deliver this project successfully.

When you are happy you have answered all questions fully, please use the checkbox below.

If you would like to return to this section later, please leave this unticked.

Mark as Complete

Previous

Save Changes

What Geographical Areas

Enter your local authority and postcode. **This section must be completed in one go and cannot be edited later.**

What Geographical Areas

Please confirm which areas the beneficiaries will come from.

Please select which areas by ticking the boxes on the right-hand side of the table below.

1 of 1 item • 0 items selected	
<input type="checkbox"/> Type	Geographical Area Name
<input type="checkbox"/> Local Authority	Causeway Coast and Glens

Please provide a postcode which represents the geographical area you will benefit. ?

Previous

Save Geographical Areas

Choose Targets

This section must be completed in one go and cannot be amended after you save. Please do not click through this section to see what comes next as the system will automatically save even if you haven't input any information.

Outcomes:

Please select your outcomes. Choose one primary and one secondary outcome (if applicable) which reflects what you want to achieve through this funding.

The screenshot shows the 'Outcomes' section of the application form. It includes a header with the organization's name and navigation links. The main content area contains explanatory text about outcomes and two dropdown menus for selecting a primary and secondary outcome. The primary outcome is 'Improved access to services and support' and the secondary outcome is 'Improved mental health and wellbeing'. There are 'Previous' and 'Next' buttons at the bottom right.

Indicators:

When you click onto the next page you will see a list of the relevant indicators that reflects the outcome of your project. Please add a number in the count column which represents the number of people who will benefit and provide any other comments relating to your project in the 'Add details here' box

The screenshot shows the 'Indicators' section of the application form. It includes a header with the organization's name and navigation links. The main content area contains explanatory text about indicators and a table with 10 rows. Each row has columns for 'Outcome Name', 'Indicator Question', 'Count', and 'Add details here'. The first row has a count of 100. The 'Add details here' column is currently empty for all rows.

Outcome Name	Indicator Question	Count	Add details here
1 Improved access to services and support	Number of people using community facilities	100	
2 Improved access to services and support	Number of people reporting increased knowledge of their rights and the law		
3 Improved access to services and support	Number of people reporting that the community facilities were improved		
4 Improved access to services and support	Number of people reporting that they feel able to enforce their rights		
5 Improved access to services and support	Number of people supported to achieve independent living		
6 Improved access to services and support	Number of new community facilities created		
7 Improved access to services and support	Number of new staff employed as a direct result of the grant		
8 Improved access to services and support	Number of people accessing advocacy services		
9 Improved access to services and support	Number of people attending activity sessions		
10 Improved access to services and support	Number of people for whom the treatment programme was successful or likely to be successful		

Who Will Benefit

This section must be completed in one go and cannot be amended after you save.

Who It Will Benefit

How many people will directly benefit from this funding?

How many people will indirectly benefit from this funding?

Primary Beneficiary - Select a single option to represent the primary beneficiary group for this grant

Primary Ethnic Group - select a single option to represent the primary ethnic group for this grant

Primary Activity - select the means of delivery of this project

Primary Issue - select a single option to represent the primary issue that will be addressed by this grant

Please indicate the primary age group that will benefit from this grant

Please indicate the primary gender that will benefit from this grant

Please indicate the primary sexual identity that will benefit from this grant

Please indicate the primary religion that will benefit from this grant

Religion - Other

Please indicate the primary nationality that will benefit from this grant

Nationality - Other

Previous

Add Beneficiary Info

What It Will Cost

This section must be completed in one go and cannot be amended after you save. Have your project budget ready before starting. Ensure the amount requested matches the total project cost at the bottom of this section.

∨ Total Costs

Total Amount Requested

*

£2,000.00

Upload Required Documents

All supporting documentation should be uploaded along with your application. If this is not possible then please ensure that the documentation is emailed to applications@communityfoundationni.org before the fund closing date. **Please note that failure to provide the correct documentation may result in your application being made ineligible, especially if a fund is oversubscribed.**

Submitting Your Application

Once all sections are complete, click 'Submit Application' at the bottom of the screen. You can then view and download your submission in the 'My Applications' section of the portal. Applications are no longer emailed as they are stored securely within the portal.

To access your application, log into the portal:

<https://cfnorthernireland.my.site.com/fundseekerportal/login>

Submit Your Application

Status: Available for submission

Please read and agree to the terms and conditions.

Submit Application

(Less than 5 minutes.)

Tip: Take time to read the guidance for each stage of the application form carefully. Only mark a section as complete once you're confident your answers are accurate, as you won't be able to make changes afterwards.

If you have any questions regarding the application process, please contact the grants team on 028 9024 5927 or email applications@communityfoundationni.org.