**How to Apply:**

The Community Foundation has a new database and application and monitoring system.

To apply applicants will be asked to log in to a new fundseeker portal which will store applications and monitoring reports. You will login to see any submitted applications, and any monitoring reports required here. All our funds will use this new system for applications and monitoring.

**Ready to apply to Ann McGeeney:**

Visit our website: https://communityfoundationni.org/achieving-impact/available-grants/

Select Fund you would like to apply to

Click the apply now button at the bottom of the fund page
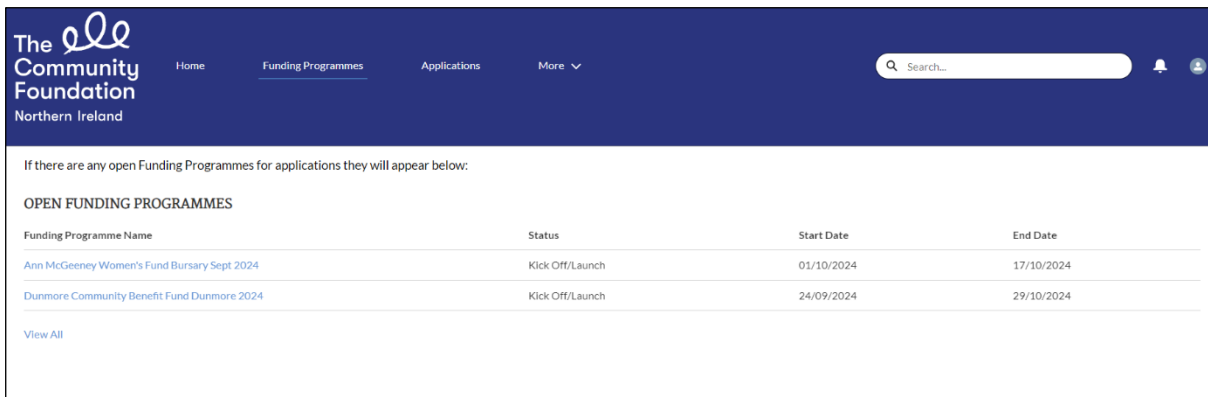
The screen below will appear



Click **not registered** to register with the portal

You will receive a link to the email address used to set a password to the portal

Once this has been set up this will automatically log you into the portal to apply for funding
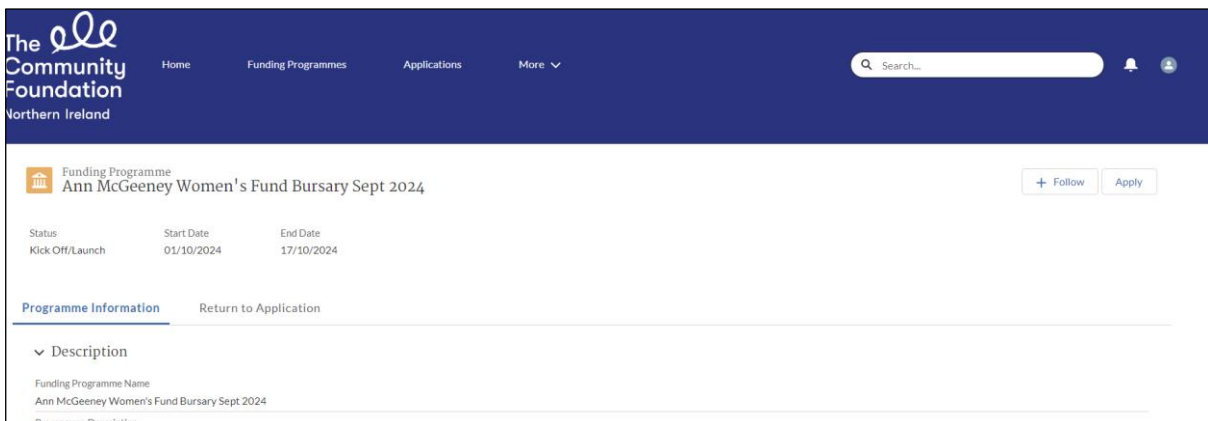
Click on **funding programmes**

A list of Funds open for application will appear as below

Click on the funding programme you would like to apply to

Then select **apply** at the **right** hand of the screen



**Unfortunately, at this stage you are unable to save for later, the application must be completed and submitted in one go so please be mindful of this and give yourself time to complete your application.**

To help with this, the questions which we require you to complete as part of your application to the Ann McGeeney Fund are:

1. What are you applying for?
2. What needs and disadvantage will your project address and what opportunities will this bursary create for you?
3. How will you spend this grant?
4. What positive changes would this grant make for you?
5. Please explain how your project meets the fund criteria as specified in the fund guidance notes on the application portal
6. What employment/training support are you already accessing, if any?

**We advise that you consider completing these questions on a word document and copy and paste them into your online application.**

The details that you registered with will populate onto the next page you view.

If you are applying from ROI, please use the CFNI postcode BT12 4HQ

Click **next** at the bottom right of the page

Complete the rest of the application as below:

**Please give details of what you are applying for:**

* What are you applying for?

What area do you come from? (If registering from ROI please add CFNI postcode – BT12 4HQ) ⓘ

* Which local authority will the activity take place in?

--None--

* What needs and disadvantage will your project address and what opportunities will this bursary create for you?

* How will you spend this grant?

* What positive changes would this grant make for you?

Referees from ROI can include CFNI postcode or N/A

Please select your outcomes and indicators – choose one primary and one secondary and any relevant indicators that reflects the outcome of the bursary award if you are successful



**Outcomes**

We use outcomes and indicators of progress to track how grants, investments and our own actions contribute to our impact goals.

Outcomes will help us, and you, identify tangible results for the work that you plan to do and that we may fund.
Outcomes may change and may be difficult to predict, and so we won't mind if they change, or if you don't achieve these outcomes. We would, however, like to have some idea about what the outcomes of your work may be.

Key outcomes mainly focus on what you want to achieve through this funding. What would you like to be able to report on? They should align with the outcomes expected within the fund criteria. They should be specific, measurable, realistic, clear and focused. We do not want you to state an outcome that will potentially be difficult to achieve, or will cause you unnecessary difficulties when managing your project.

We will look for progress on these outcomes when we seek reports from you, and so you should ensure that there is a process in place to monitor how you are achieving these outcomes.

Choose Primary Outcome

--None--

Choose Secondary Outcome

--None--

Previous   Next

**Indicators**

Please let us know in the comments and evidence box which indicators you will be using for this project.

An indicator is something that you can measure, and define. It may be numbers of people benefitting from your work, number of events you have organised for example, or it could be more qualitative, and focused on changes in behaviours, and thoughts as a result of your work.

When applying we would like you to have an idea about what indicators there may be in relation to your anticipated outcomes. If you can, add numbers, however, please don't worry if you dont achieve these numbers. It gives us a guideline when assessing your application. We are happy for you to learn and do things differently if you need to.

| | Outcome Name | Indicator Question | Count | Add details here |
|---|---|---|---|---|
| 1 | Improved economic wellbeing | Number of people reporting increased skills and knowledge | | |
| 2 | Improved economic wellbeing | Number of people on the pathway to self employment | | |
| 3 | Improved economic wellbeing | Number of people who became self-employed or gained employment | | |
| 4 | Improved economic wellbeing | Number of people who gained an accredited qualification | | |
| 5 | Improved economic wellbeing | Number of people completing training | | |
| 6 | Improved economic wellbeing | Number of people reporting increased income levels as a result of advice/support provided | | |
| 7 | Increased educational attainment | Number of people who gained an accredited qualification | | |

Please complete declaration and agree to Terms and Conditions



**Declaration and Terms and Conditions**

I confirm that the information given on the application form is true.

By submitting your application you are agreeing to allow CFNI to retain your personal data on our database. We will use this information to help assess your application and administer any grant we award. We may also publish some of this information on our website and other promotional materials. (We will not publish contact details or personal data relating to individuals.)

If your application is successful, you agree to take part in, where appropriate, any relevant publicity activities.

☐ Please tick this box to confirm you agree to these terms and conditions.

Previous    Submit Application

Then submit application by pressing **Submit Application**

You will then receive the message below

Click the link to view your application.



Thank you for your application.

We will review and be in touch in due course.

Please click this link to see the completed application.