

RTÉ Toy Show Appeal FAQs

Please read through the following FAQs regarding the RTÉ Toy Show Appeal. If your question is not answered, please email the Grants Team at applications@communityfoundationni.org

What types of organisations can apply to the fund?

Children and family focused charities with an annual income of £250,000 or more can apply to this fund. Organisations must have a charity number and their day-to-day activities must be centred around supporting disadvantaged or vulnerable children and young people (0-18 years old).

What types of organisations are not eligible to apply to this fund?

Ineligible organisations include:

- Charities with an annual income of less than £250,000
- Schools or colleges
- Sports bodies
- Private childcare facilities
- Profit-making enterprises
- Animal welfare organisations
- Proposals from individuals
- Organisations with a credit union account
- The advancement of religion. This includes organisations whose purposes include the advancement of religion
- The establishment of endowment of any school or institution providing further education within the meaning of the Education and Libraries (Northern Ireland) Order 1972
- The provision of assistance to any Housing Association within the meaning of the Housing (Northern Ireland) Order 1976

Further to this the Community Foundation will not fund organisations or activities which promote causes that are contrary to our purposes. Causes and activities that are contrary to our purposes include, but may not be limited to, those outlined in our investment policy. We will not therefore fund organisations or activities which we determine are linked to the promotion of armaments, alcohol, human rights abuses, tobacco or pornography.

Charities with an annual income of less than £250,000 are eligible in the Community Grants Round. This will open for applications on 1st March 2022.

My organisation is not eligible, can I still receive funding?

Organisations that do not fit the criteria above are not eligible to apply for funding and any ineligible applications submitted will not receive funding. However, ineligible organisations can collaborate with eligible organisations, provided the lead applicant is eligible.

How much funding can my organisation apply for?

Eligible organisations can apply for projects in the range of £25,000 to £75,000. However, organisations cannot apply for more than 50% of their 2020 annual income. This funding must be spent down within 12 months.

My organisation is a local group, which is part of a national network, can I apply?

For organisations with branch networks, where all the local organisations fall under the same constitution, the application must be submitted by the national office of the organisation. If you are applying on behalf of a local group, please check with the national office before submitting. Only one application per organisation will be accepted.

What types of proposals are eligible for funding?

Proposals that support the following cohort of children and young people (0-18 years old) are eligible:

- Socially and economically disadvantaged children
- Children with disabilities
- Children with severe long-term illnesses
- Children who have suffered trauma or grief
- Children who are suffering with behavioural or psychological difficulties
- Children who are facing discrimination

Proposals can be for new projects, to significantly upscale current programmes, continuation of projects previously funded by the Toy Show Appeal fund, or capital renovation costs.

Projects must start in June 2022, any proposals for pieces of work before June 2022 will not be eligible for funding.

What types of proposals are not eligible for funding?

Ineligible projects include:

- Ongoing core costs such as insurance, rent, bills etc.
- Advocacy work
- Constructing a new building or buying a building or land
- Vehicle costs
- Projects that have already happened or any activities that will happen before the grants are awarded
- Projects taking place outside of Northern Ireland
- Promotion of religious or political activity, including any flags and emblems that may deem to be associated with such

Some projects are being prioritised in this grant round, is it worth applying even if my project isn't a priority?

We have indicated in the criteria that particular types of projects will be prioritised. We hope to fund both priority and non-priority projects, however, we anticipate this grant round to be very competitive so that may not be the case for every proposal.

Can I send in my proposal via email or post?

All proposals must be submitted through our online application form, we cannot accept applications in other formats.

When is the grant round deadline?

The deadline is **1:00pm on Friday 1st April 2022**. No applications will be accepted after this time, including forms that have been partially completed prior to the deadline. We recommend you submit your application well before this deadline in case of any unexpected issues.

When will we find out the outcome?

We are expecting a large number of applications in this grant round so the outcome of your application will be announced at the end of May 2022. We expect successful organisations to start work in June 2022.

How long should the project last?

Projects should last no more than 12 months from June 2022–June 2023.

Can I apply for a project that has already happened?

The Community Foundation for Northern Ireland cannot accept applications for projects that have already started. Please bear in mind that, if successful, grants will be awarded at the end of May 2022 and projects should start in

June 2022. Projects that are planned to start before June 2022 will not be eligible for funding.

Can I apply to multiple Strands?

No, organisations can only apply once to one of the Strands.

Does the project need to be for new work?

Proposals can be for new work or to significantly upscale or develop ongoing programmes.

We are not able to fund core organisational costs such as insurance, rent, bills, etc. Please contact applications@communityfoundationni.org if you would like further clarification.

Can we apply for a project in collaboration with another organisation?

Collaboration between organisations is encouraged where impact is substantially increased for the beneficiaries. The organisation who is applying for the grant must be eligible based on the criteria above and should be the lead partner in the project. They will be the point of contact for queries, payment and reporting.

Can I apply for equipment or capital costs?

Equipment and larger capital costs are eligible. This includes renovating a space or building an extension, however, this application for funding must cover at least 75% of the capital costs required.

Can I include staff salaries in my application?

Proposals to this fund can include the staff time costs specifically related to the project. They should be included alongside the expected programme costs. Core running costs such as insurance, rent, bills, etc. are not eligible.

I have received part-funding for my project from another trust or donor; can I apply to this grant round as well?

Yes, you can apply to the RTÉ Toy Show Appeal for projects that you have received part funding for, but you must state this on your application.

Can I apply for a project that costs more than the amount I can apply for?

Yes, organisations can apply for projects with an overall cost of larger than the amount applied for, but applicants should demonstrate how this gap will

be filled. Applications that have a very high total cost without the additional funding secured are unlikely to be funded.

If my organisation has already, or is currently in receipt of a grant from The Community Foundation for Northern Ireland, can I still apply?

Yes, if you have previously been in receipt of funding or are currently being funded by The Community Foundation for Northern Ireland you can still apply to the RTÉ Toy Show Appeal. Organisations can have 4 live grants at any one time.

Does my organisation need a bank account?

Yes, the Community Foundation for Northern Ireland can only pay out grants to charitable organisations with a dedicated current bank account and not to individual accounts.

Can funds be paid into a credit union account?

No, if your organisation has a credit union account, you are not eligible to apply.

What documents should I submit with my application?

The following documents must be submitted alongside your application. We can only accept digital copies of these documents.

- The Constitution or Memorandum and Articles of Association.
- A bank account bank statement.
- The organisation's most recent signed annual accounts.

I am not able to submit my governance documents, what can I do?

We cannot accept applications without all the correct governance documents. If you are having trouble submitting the documents, email us at applications@communityfoundationni.org before the deadline, and we will be able to help you. Please be mindful that if you are submitting at the last minute and are not able to submit your documents, we may not be able to help you before the round closes.

What type of annual accounts do I need to submit?

Organisations with an annual income of less than £100,000 should provide a Profit and Loss account for the previous year. Organisations with an annual income of more than £100,000 must provide audited annual accounts. Accounts should be from 2020 and must be signed.

Will I be required to report on what the grant has been used for?

All grantees will be required to submit an Interim and Outcome Report during the project. Interim reports will be due by the end of December 2022 and Outcome reports will be due in June 2023. RTÉ may require additional reporting alongside this. This will be detailed in the Grant Agreement prior to payments being made.