

RTÉ Toy Show Appeal FAQs

Please read through the following FAQs regarding the RTÉ Toy Show Appeal. If your question is not answered, please email the Grants Team at applications@communityfoundationni.org

What types of organisations can apply to the fund?

Local or National Children's Charities can apply to this fund. Organisations must have a charity number and their mission must be centred around children and young people (0-18). For charities where this cohort does not form a key part of their mission, but regularly work with one or more of the vulnerable groups listed below, may be eligible to apply for a project that is specific for that vulnerable group.

- Travellers and Roma children and young people
- Asylum seeker and refugee children and young people
- LGBTI+ children and young people
- Children and young people with physical or intellectual disabilities
- Children and young people in unsuitable accommodation (e.g. Emergency accommodation, refugees, unsafe homes, halting sites etc)
- Children and young people with severe long-term illnesses

Schools, sports bodies and childcare facilities are not eligible in this grant round.

What size of organisations can apply to the fund?

To be eligible to apply to all Strands of the Fund organisations must have an annual income of **£80,000** or more.

Please note, your annual income will be verified by your most recent annual accounts.

My organisation is not eligible, can I still receive funding?

Organisations that do not fit the criteria above are not eligible to apply for funding and any ineligible applications submitted will not receive funding. However, eligible organisations can collaborate with ineligible organisations on highly impactful projects.

When will we find out the outcome?

We are expecting a huge number of applications in this grant round so the outcome of your application will be announced in June 2021. We expect successful organisations to start work in July 2021. Please be mindful of this when planning your application.

How much funding can my organisation apply for?

Eligible organisations can apply for projects in the range of £25,000 to £75,000. This funding must be spent down within 12 months.

My organisation usually has an annual income of £80,000 but we expect our income this year to be lower because of Covid-19. Are we still eligible? Your eligibility will be determined by your annual income stated in your most recent financial accounts. Accounts should be from 2019.

Can I apply for equipment or capital costs?

Equipment and small capital costs will only be considered if they are fundamental to the project. We are not able to fund building or restoration work, vehicles or core costs.

Can I apply to multiple Strands?

No, organisations can only apply once to one of the Strands.

I have received part-funding for my project from another trust or donor; can I apply to this grant round as well?

Yes, you can apply to the RTÉ Toy Show Appeal for projects that you have received part funding for, but you must state this on your application.

Can I include staff salaries in my application?

Proposals to this fund can include the staff time costs specifically related to the project. They should be included alongside the expected programme costs. Core running costs are not eligible in this round.

Can I apply for a project that costs more than the amount I can apply for? Yes, organisations can apply for projects with an overall cost of larger than the amount applied for but applicants should demonstrate how this gap will be filled.

Can I apply for a project that has already happened?

The Community Foundation cannot accept applications for projects that have already started. Please bear in mind that, if successful, grants will be awarded in June 2021 and projects should start in July 2021. Projects should not start before the grants are awarded.

Does the project need to be for new work?

Proposed projects must be for new work. Ongoing costs for existing programmes of work will not be considered unless the project has been further developed and will involve using innovative approaches to addressing a particular need, with new costs associated. Please contact applications@communityfoundationni.org if you would like further clarification.

If my organisation has already, or is currently in receipt of a grant from The Community Foundation, can I still apply?

Yes, if you have previously been in receipt of funding or are currently being funded by The Community Foundation you can still apply to the RTÉ Toy Show Appeal. Organisations can have no more than 4 live grants with the Foundation.

Can we apply for a project in collaboration with another organisation?

Collaboration between organisations is encouraged where impact is substantially increased for the beneficiaries. The organisation who is applying for the grant must be eligible based on the criteria above and should be the lead partner in the project. They will be the point of contact for queries, payment and reporting.

How long should the project last?

Projects should be completed, and the grant spent down within 12 months of receiving payment. All projects should start in July 2021.

When is the grant round deadline?

The deadline is **1.00pm on Friday 16 April 2021**. Any applications submitted late will not be accepted. We recommend you submit your application well before this deadline in case of any unexpected issues.

I am a local group which is part of a national network, can I apply? For organisations with branch networks, the application must be submitted by the head office of the organisation. Applications from large network organisations should aim to support on a national level.

Does my organisation need a bank account?

Yes, The Community Foundation can only pay out grants to charitable organisations with a dedicated bank account and not to individual accounts.

What documents should I submit with my application?

- The Constitution or Memorandum and Articles of Association.
- A bank account statement header
- Your organisation's most recent signed annual audited accounts
- The safeguarding policies for children

I am not able to submit my governance documents, what can I do? We cannot accept applications without all the correct governance documents. If you are having trouble submitting the documents, email us at applications@communityfoundationni.org before the deadline, and we will be able to help you. Please be mindful that if you are submitting last minute and are not able to submit your documents, we may not be able to help you before the round closes.

Will I be required to report on what the grant has been used for? All grantees will be required to submit an Interim and Outcome Report during the project. Interim reports will be due in December 2021 and Outcome reports will be due in June 2022. Successful grantees may be required to submit additional forms of reporting throughout the project period. This will be detailed in the Grant Agreement prior to payments being made.

What type of annual accounts do I need to submit? All organisations should submit signed, audited annual accounts with their application. Accounts should be from 2019.